

**PROPERTY APPLICATION**

*TENANT DECLARATION*

*In returning this form to us, you are confirming that the information provided above is true and accurate to your knowledge. You authorise the agent/landlord to share your information with other agencies, organisations, and individuals for the purpose of carrying out credit and reference checks.*

*You authorise the agent/landlord to fully investigate your application and seek additional information where required.*

*AGENT DECLARATION*

*The agent will handle all information provided sensitively and in accordance with legal requirements including the Data Protection Act 1998 and the General Data Protection Regulation (Regulation (EU) 2016/679). The agent will inform the applicant as soon as possible about the outcome of the application. The agent must adhere to the Letting Agent Code of Practice (Scotland) Regulations 2016, a copy of which is available on request.*

*AGENT REF: LARN:1804002*

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| Property you are applying for |  |

|  |  |
| --- | --- |
| Name |  |
| Marital status |  |
| Profession |  |
| Current Address |  |
| Phone Number |  |
| Email Address |  |
| Date of Birth  |  |
| National Insurance Number |  |

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| --- | --- |
| Who do you intend to live with? |  |
| Will this be your first home together?  |  |
| Have you ever rented before? |  |
| Why are you looking to move? |  |
| When do you want to move? |  |
| How long do you wish to rent the property for? |  |
| Do you have any pets? Please provide details |  |
| Are you a smoker? |  |
| Have proceedings ever been raised against you over tenancy related concerns such as rent or anti-social behaviour? |  |

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| **RENT FUNDING AND FINANCES**  |
| Do you have your first month’s rent and deposit ready? |  |
| Are you currently employed? |  |
| Are you currently receiving a reduced rate of income (for example, maternity pay, furlough, or sick pay) |  |
| Are you entitled to or require housing benefit/allowance?  |  |
| Monthly household income (including any joint applicants) |  |
| Current Savings (including any joint applicants) |  |
| Are you concerned about your credit (e.g. low scoring, CCJs, Bankruptcy) |  |
| Can you provide a guarantor if necessary? |  |

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| Emergency Contact Details (not your joint applicant or guarantor) |
| Name |  |
| Phone Number |  |
| Current Address |  |
| Email Address |  |
| Relation |  |

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| **APPLICANT COMMENTS** |
| Is there anything else you wish to add in support of your application that you feel may be relevant?  |

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| **REQUIRED DOCUMENTATION**  |
| Photographic Identification  | *Driving license, passport etc. for non-UK passports a residency permit will be required. Copies taken by photo can be emailed to us and should be clear to read.* |
| 1 month’s bank statements  | *Must be in full (screenshots and balances cannot be accepted) Copies can be email to us and should be clear to read.* |
| Rent Passport | *We will invite you to complete a rent passport through CANPOY upon receipt of this application form. Please regularly check your emails for an invite.* |